



The Japanese School of Kuala Lumpur School Bus Transport Agreement / Request Form

This Agreement is entered into as of _____ between Pandu Jaya Sdn Bhd and _____
(Date)
_____, a parent or legal guardian of the child/children mentioned below :-
(Name of parents/guardian)

Student's Particulars				
Family Name	Given Name	Gender (M/F)	Class/Grade	Start Date DD/MM/YYYY
<i>Please submit one passport size of photograph for each child</i>	<i>Please submit one passport size of photograph for each child</i>	<i>Please submit one passport size of photograph for each child</i>	<i>Please submit one passport size of photograph for each child</i>	<i>Please submit one passport size of photograph for each child</i>
Name :	Name :	Name :	Name :	Name :

Parent's Particulars	
Father's Full Name :	Office Tel Number :
Father's Company Name :	Fax Number :
Father's Email Address :	Mobile Number :
Mother's Full Name :	Office Tel Number :
Mother's Company Name :	Fax Number :
Mother's Email Address :	Mobile Number :

Residential Address	
Unit Number :	Condominium Name :
Street Name :	
Area :	Postal Code :
State :	Home Tel Number :

The pick-up and drop-off of students will be made as near as possible to each student's residence, but may not be assigned to stop at the house of each student. Pick-up and drop-off points are assigned due to many factors, including narrow/dead-end road, availability of places to turn the bus around, traffic congestion and the fact that large buses cannot enter small lanes. Road repairs may also cause unforeseen changes to the assigned locations. Pick-up and drop-off points for all condominiums will be at the guard house. If parents decide to reside in housing areas not within the busing routes, they are responsible to contact the Busing Operations Manager to confirm whether there is pick-up/drop-off from their place of residence. **Busing is only on a space-available basis and we require one full working week to arrange busing service for your child/children**

Bus fees are due April 15 for 1st Term, August 15 for 2nd Term and December 15th for 3rd Term. If payments are not made within three (3) days of the due date, the student will not be allowed to board the bus. Delinquent bus payment shall result in the student being suspended from the bus service. Questions relating to the transportation system shall be referred to the Operations Manager.

It is understood that this Agreement will be effectual and determinate of my /or child / children's compliance with rules and regulations set forth in the "Student Conduct on School Buses" document. **Please note that parents are NOT permitted to ride on the school bus.**

Parents of children in the Kindergarten are requested to ensure someone meets the bus on arrival home from school. Children not met will be taken back to the school to await collection.

We have read and understand the attached JSKL Bus Regulations and agree to comply with them. We understand that failure to comply will result in suspension from all school busing services.

Parent /Guardian's Signature

Date

The Japanese School of Kuala Lumpur (JSKL) does not itself provide bus service for children attending school at the campus. The services are provided by an outside bus contractor, Pandu Jaya Sdn Bhd. For further details concerning the routes of the school buses and other busing enquiries, please contact Pandu Jaya Sdn Bhd via e-mail to busing@jskl.edu.my. The Operations Manager will be on site at the campus to assist you with any concerns or contact us at 012-275 2888 (H/P) or email to jsklbusing@gmail.com.